

Intro to ClassDojo



By the end of this session, you'll be able to:

1

↑ Set up your ClassDojo classroom by adding your class, students, and inviting families.

↓ Engage students with ClassDojo tools that build positive habits

2

3

↑ Communicate effectively with families and keep everyone in the loop

↓ Know where to go for help and ongoing support using the Help Desk and contact options

4

Approx 45 minutes

PRO TIP

Purple Font is hyperlinked and takes you to our [Help Desk](#), where you'll get more "how to" information.

Getting connected

- Add your class, students
- Invite families
- Connect your school community

Try it out, risk free

Use the Demo Class to follow along during our session, it's the perfect place to practice, play, and get comfortable using ClassDojo features without impacting your real classroom.

Don't worry, it's just for you—no students, no families, no pressure!

 **Demo Class**

Classroom

Class Story

Chats

Calendar

Dojo Islands

Students

Groups


Whole Class


Beyoncé


Denzel


Jennifer


Justin


Leonardo



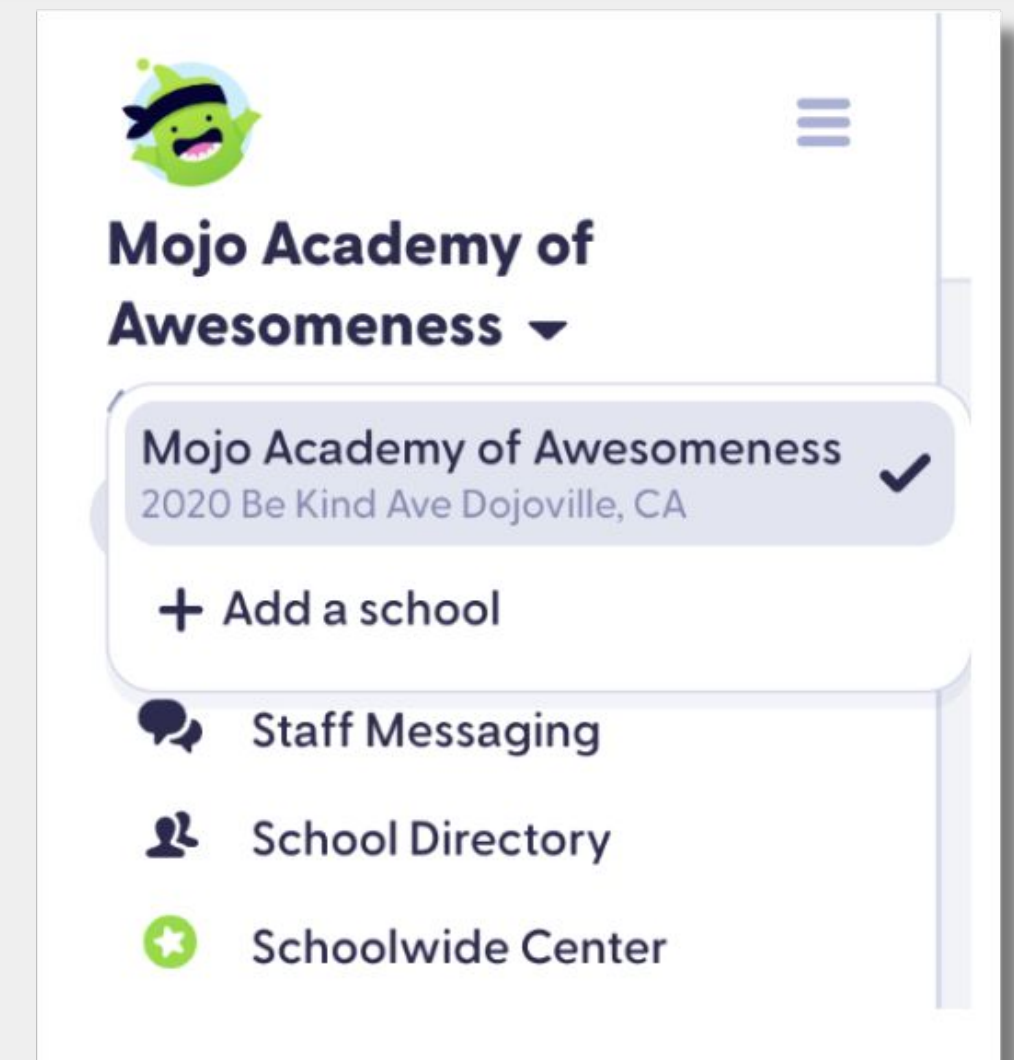
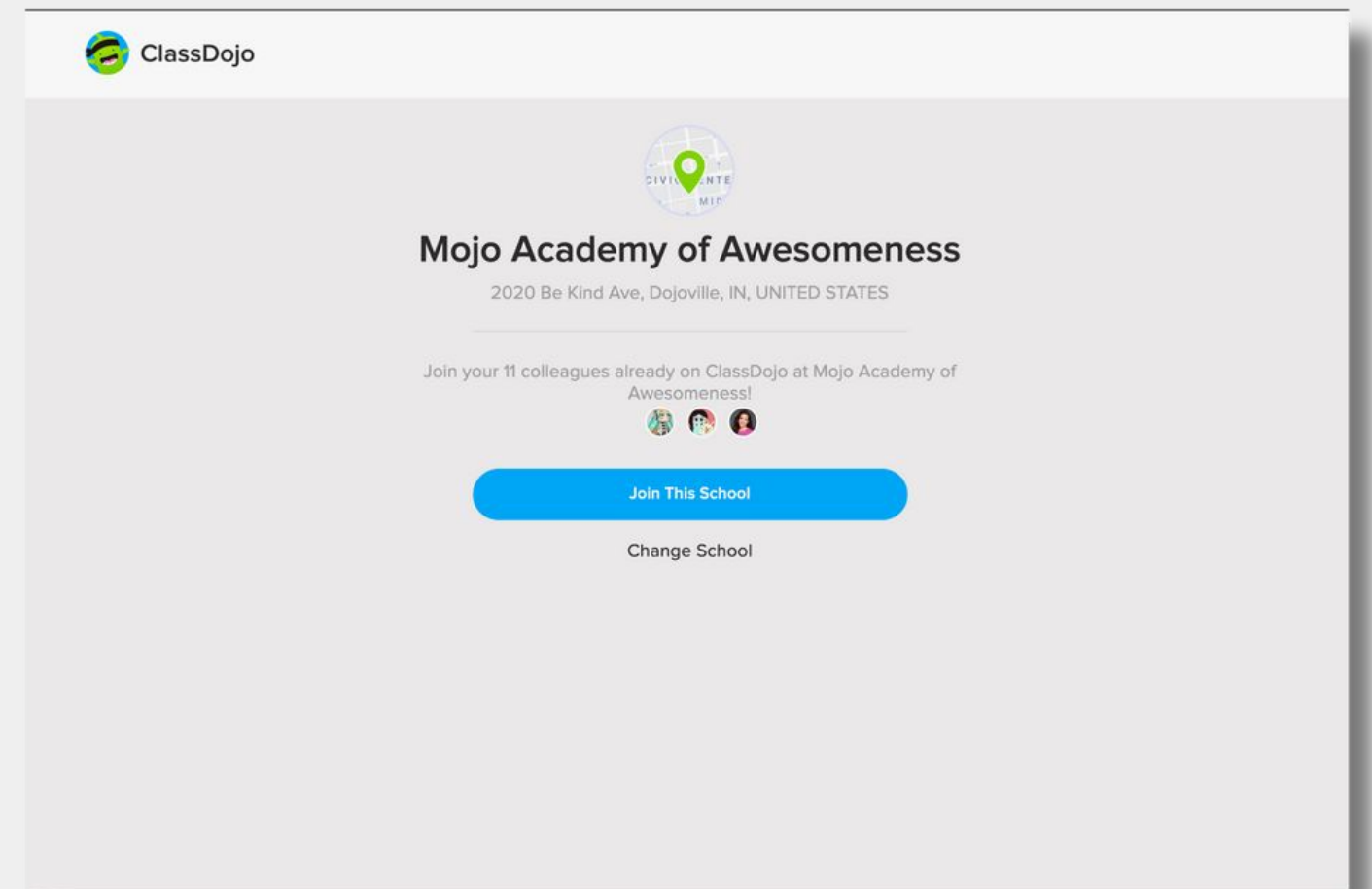
Add students

Getting connected to your school

- Use the [search function](#) to find your school and request to join
- Be sure to verify your account so you're fully connected to your school community
- PLUS: You can connect to multiple schools, perfect for teachers on multiple campuses!

PRO TIP

Check your spam folder for the verification email. Also, your [mentor](#) can also verify you! If you're still stuck, email us at hello@classdojo.com



Add Your Class

- Click the purple “+” to create your first class
- You can add as many classes as you need — perfect for specials teachers or team leads
- Give your class a clear, recognizable name so other teachers can find it easily

There are two ways to add your students:

- Copy and paste your student list from a doc or spreadsheet
- Start typing in their name to pull from your school’s directory or simply add the new student’s name



Pro Tip - Naming Your Class

Use your last name, grade or subject, and year
ex: Madlener | 3rd Grade | 26-27

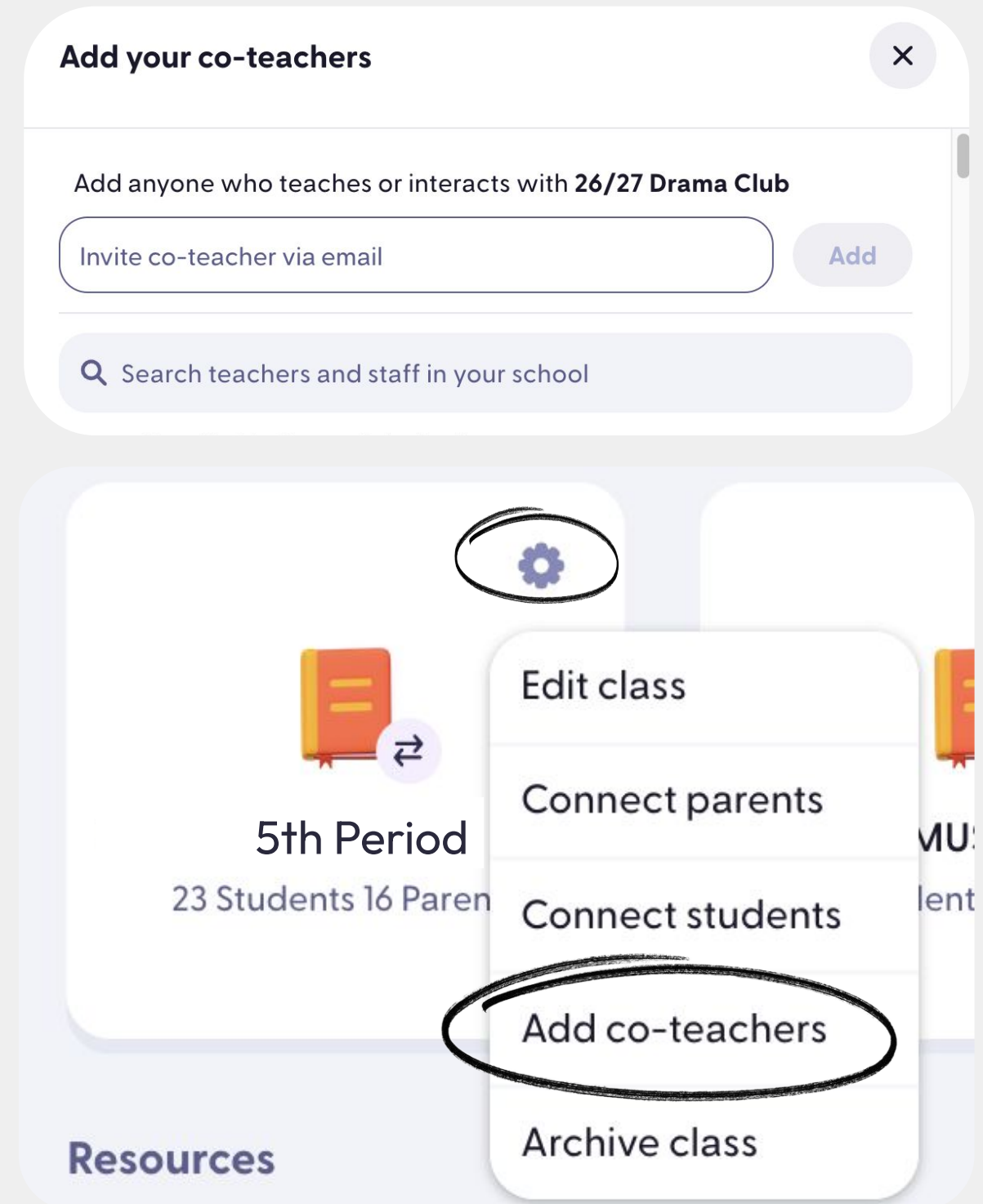
The screenshot shows the 'My Classes' section of a user interface. At the top, there's a header 'My Classes'. Below it, a large white card contains a purple circle with a white plus sign and the text 'New class'. To the right, a modal window titled 'Create new class' is open. It features a globe icon, a 'School' dropdown menu with 'Mojo Academy of Awesomeness' selected, a 'Class name' text input field, and a 'Grade' dropdown menu with 'Choose grade' selected. At the bottom of the modal are 'Cancel' and 'Create' buttons.

Add Co-Teachers to Your Class

You can [add as many co-teachers](#) as you need—this includes paraprofessionals, specials teachers, or anyone else supporting your classroom.

Co-teachers connected to your class can:

- Create and share Class Stories and Events
- Use ClassDojo Messaging with all connected families (messages will appear under their name)
- Give Points in real time under their own name
- View student reports and activity
- Add, edit, or delete students as needed

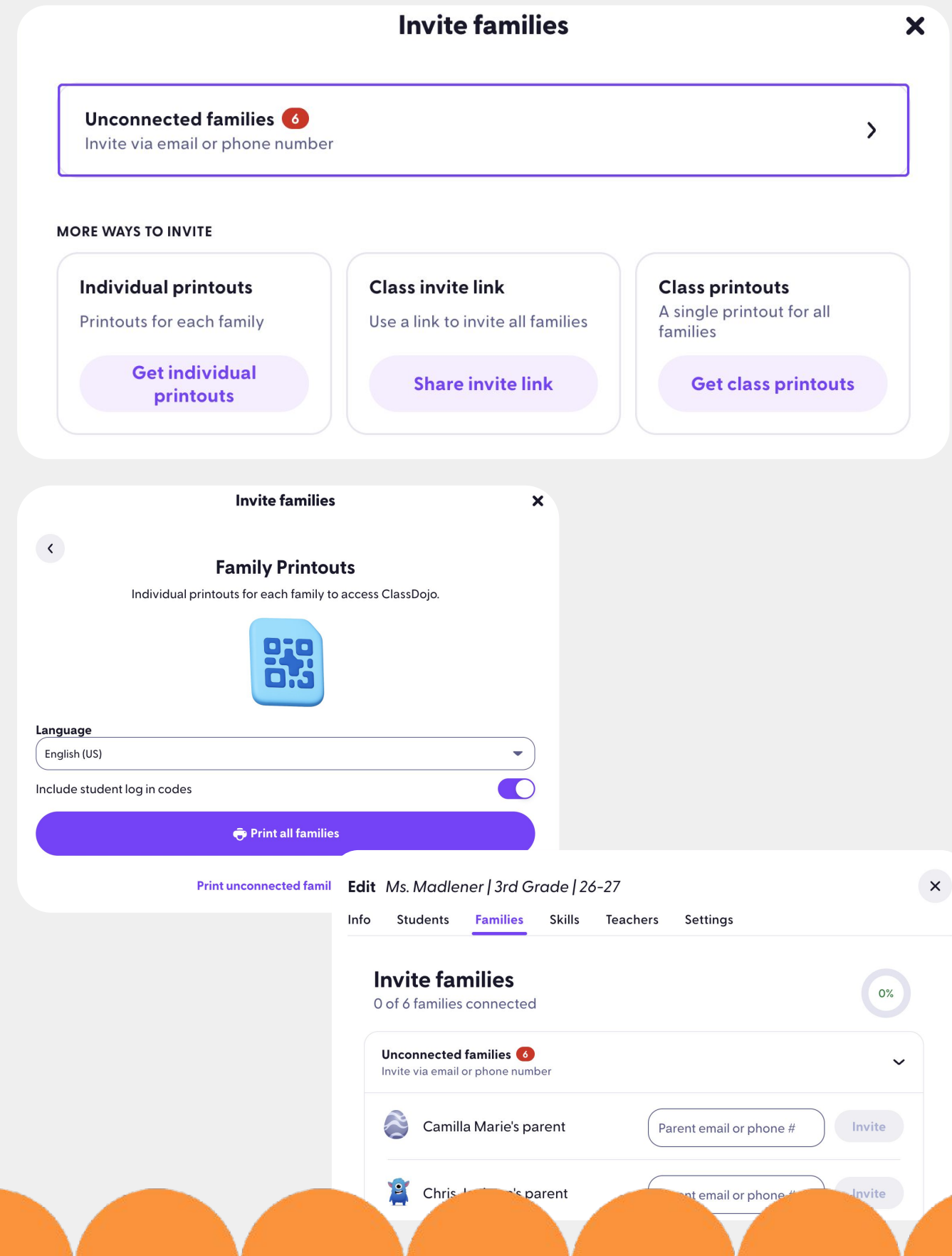
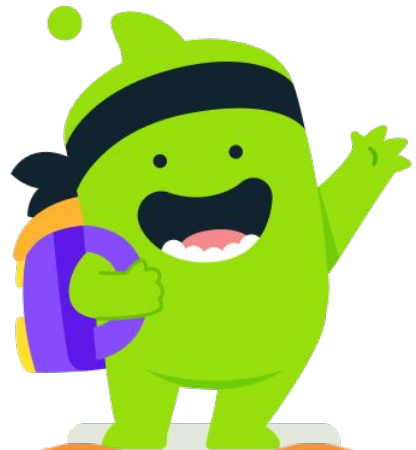


Connect Families

Create a bridge between home and classroom

There are several easy ways to get families connected:

- Share your [class link](#) during Back-to-School Night or in a welcome message
- [Download and print](#) individual invites—available in multiple languages
- Invite families by [phone number or email](#) if you have their contact info handy



Translation for Families

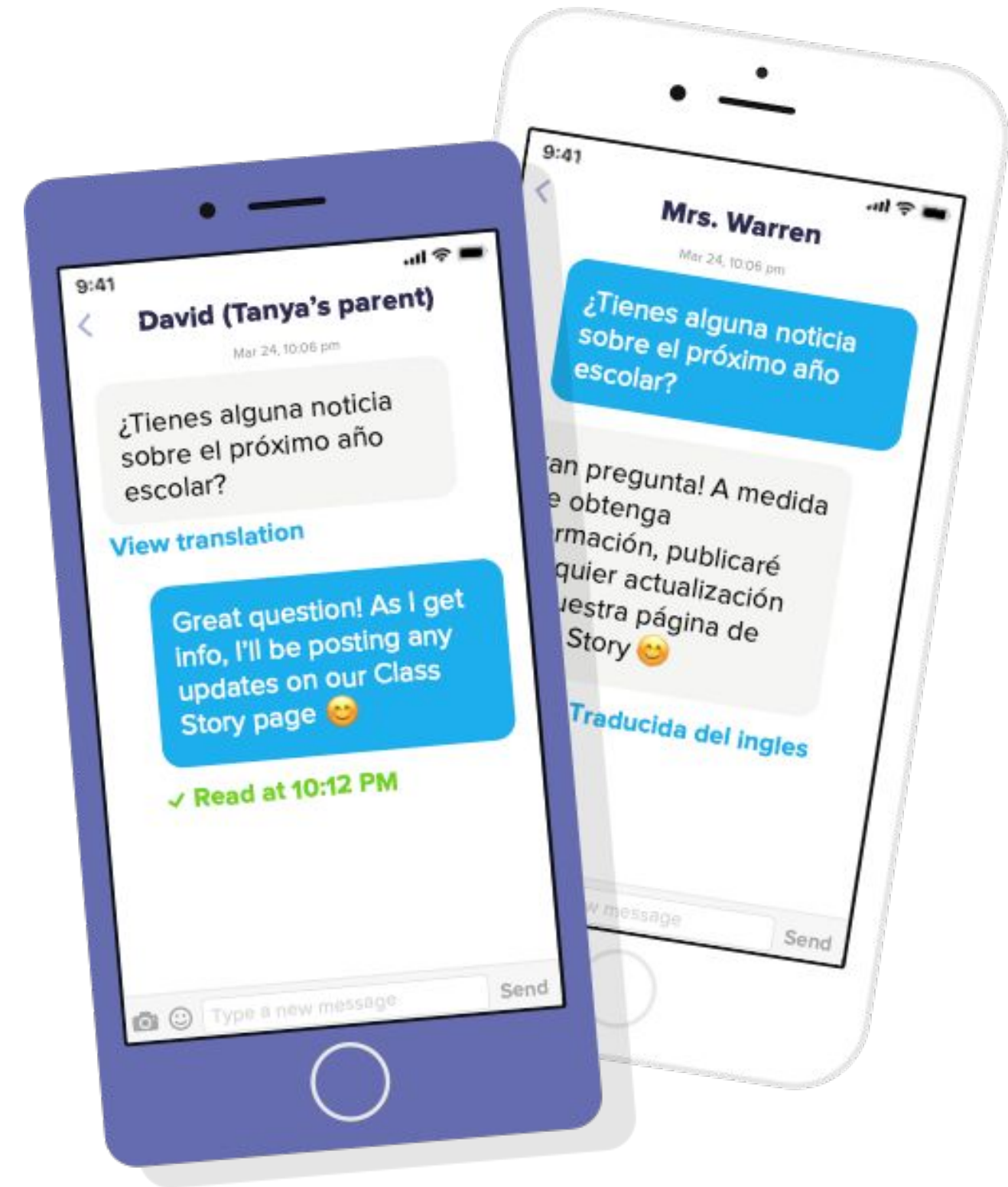
Breaking language barriers so every family feels connected

- Parents can translate messages and Story posts on both the web and their app.
- Thanks to our integration with Google Translate, ClassDojo [supports over 190 languages!](#)
- Families can easily change their language settings to the one that works best for them.



Pro Tip - Need help supporting families?

We've got a guide for that! [Share this resource](#) with families to help them update their language settings and stay connected with your classroom.



Connecting Student Accounts

Giving students voice and ownership

There are several log-in options for students:

- Scan a QR code (great for shared or camera-ready devices)
- Enter a 6-character text code
- Sign in with Google (best for Chromebooks)
- Use an individual login link
- Toggle from a parent's account (great for at-home use)



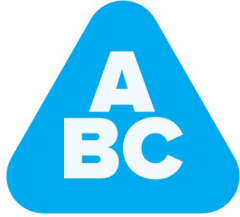
Pro Tip - Hatching Eggs

Students will appear as eggs until they log in for the first time. There are several simple [ways to help them hatch](#) and [join your class!](#)

How will your students log in?



Scan QR Code
Recommended for camera-enabled devices.
Students log in by scanning your class code.



Enter text code
Recommended for devices without camera OR 1:1 devices.
Students log in by typing a 6-character code.



Sign in with Google
Recommended for students with their own Google accounts.

[Confirm QR sign-in](#)

[Need help? FAQs are here](#)

**At home login**

Send personal login instructions to your students' parents. These are unique to each student—treat them like passwords!

[Get printouts](#) [Send to \(11\) parents](#)

 Abraham L. Casas View instructions	Send to parents 
 Adalind Holz View instructions	NOT CONNECTED Share another way

Tour ClassDojo



- Classrooms
- Class Story
- Chats
- Calendar
- Attendance
- Teacher Toolkit
- Big Ideas
- Portfolios
- Dojo Islands

ClassDojo

Your Class, Your Points, Your Way

Support student growth with feedback that's timely, positive, and aligned to what matters in your class.

Personalize Skills

- [Award positive feedback](#) for skills like “On Task” or “Participation”
- [Add or edit custom skills](#) in your class settings
- [Adjust point values](#)—including [neutral feedback](#)
- Choose whether or not to [share feedback home](#)

Flexible & Inclusive

- Award points to individuals or the whole class
- [Create groups](#) like teams, tables, or houses
- Mistake? Use the [Undo](#) button
- [Add notes](#) to give families helpful context



Pro Tip - Keep Feedback Growth Focused

Instead of assigning negative points, consider setting “Needs Work” skills to neutral—this helps keep the experience encouraging and focused on improvement.

New skill



Name

Act of Kindness

Point weight

2

Cancel

Save

 Abraham L. Casas 1 CLASS 29 SCHOOL

POINTS

Give a point

Redeem points

Points report

PROFILE

Connections

Customize

Positive

Needs work

+2

Act of Kindness Schoolwide

+0

Attendance Schoolwide

+5

Be Kind Schoolwide

+1

Be Prepared Schoolwide

+1

Be Respectful Schoolwide

+3

Be Safe Schoolwide

+1

Helping others

+1

On task

+1

Participating

+1

Persistence

+1

Teamwork

+1

Working hard

+

Add skills

 Abraham L. Casas

+2 for Act of Kindness

Undo

Add note

X

Add a note for Abraham...

Redeem & Reset: A Fun Incentive, A Fresh Start

Use ClassDojo points to build your own classroom economy and support behavior goals.

- Match points to classroom rewards or incentives
- Align with your token economy, PBIS, or SEL framework
- [Redeem points](#) in the app or share options with students
- Give students a clean slate anytime they walk in the door [Reset points](#) in just a few clicks



Pro Tip - Watch and Learn: Mastering Points + Notes

[Click here](#) to watch a short tutorial covering how to add, redeem, remove, and reset points—plus how to use Notes to track context. Perfect for getting confident with ClassDojo feedback tools!

Reset class points
School points will be unaffected

Reset all class points
All students and groups go back to 0

Select students or groups

Liv Laughlin 8 CLASS 7 SCHOOL

POINTS

Give a point

Redeem points

Points report

PROFILE

How many

Enter number between 1-8

Note

e.g., Lunch with the teacher

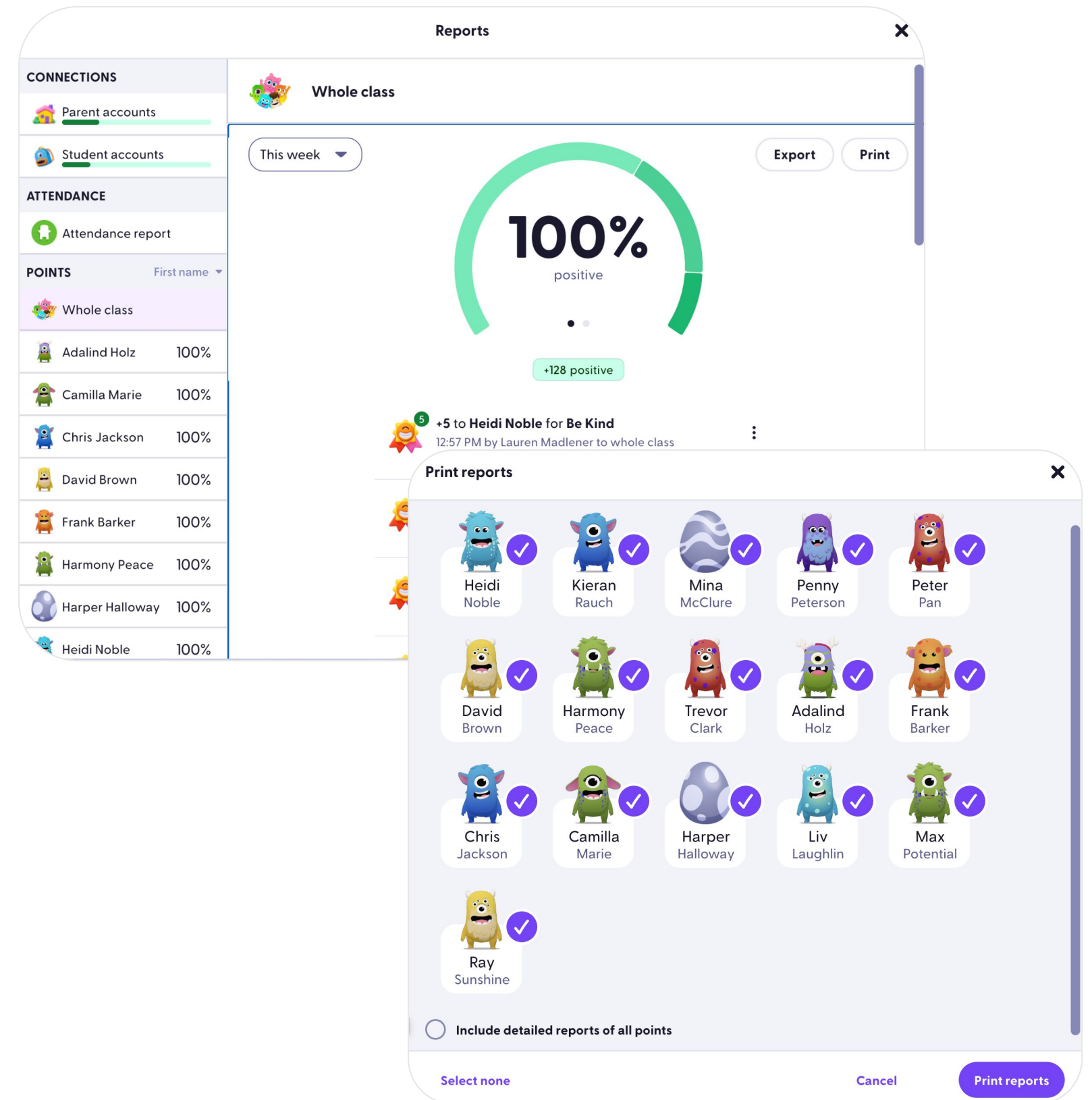
Redeem points

Reports

Spot trends. Celebrate growth. Support every learner.

ClassDojo Reports help you keep track of classroom behavior and celebrate progress with data that's easy to understand and share.

- View trends to see which skills are being reinforced
- [Print](#) individual student reports with detailed point breakdowns
- [Export](#) data as a CSV file for quick access or sharing



Class Groups

Class groups allow you to add all of your students into one class and organize them by period, small group, table, or similar abilities—whatever works best for your teaching style.

- Personalize your [class and student names](#) (nicknames welcome!)
- [Create groups](#) that fit your setup—tables, teams, houses, or anything else
- Students can be part of multiple groups at once
- Customize your [display settings](#) to match your classroom needs



Small Group A



Small Group B



Table 2

+

Add Group

Display settings

Avatar size



Student order

☒ Sort by first name

☐ Sort by last name

Last names

☐ Show last names

☒ Hide last names

Show award notifications

☒ Positive

☒ Needs work

Play award sounds

☒ Positive

☒ Needs work

Point bubbles

☒ Class balance (combined total)

☐ Class balance (separate totals)

☐ School balance

☐ Don't show points

Animated celebrations

☒ Enabled

Cancel

Save settings

Do More with Class Story

The easiest way to capture and share your classroom magic.

- ★ **NEW:** [Post across multiple classes](#)! Choose from the drop down list to post across all of your classes
- ★ **NEW:** Already using Canva? Now you can create beautiful [designs in Canva](#) and share it directly to your Story - no extra download needed!
- ★ **NEW:** [Pin a post](#) to the top of your story feed so it stays front and center *(web only)*
 - Sidekick is built-in to Story Posts *(web only)*, effortlessly add some creativity to your posts to make them more engaging
 - [Schedule posts](#) up to 6 months in advance for your Class Story
 - [Turn on comments](#) to spark conversation and build connection with families - or turn on student comments to get them involved too!

New post

 Lauren Madlener

What a year it's been! 🌟 All clubs will be wrapping up on May 22nd, and what an incredible journey we've shared together. From start to finish, we can't wait to welcome you Here's to the memories we've

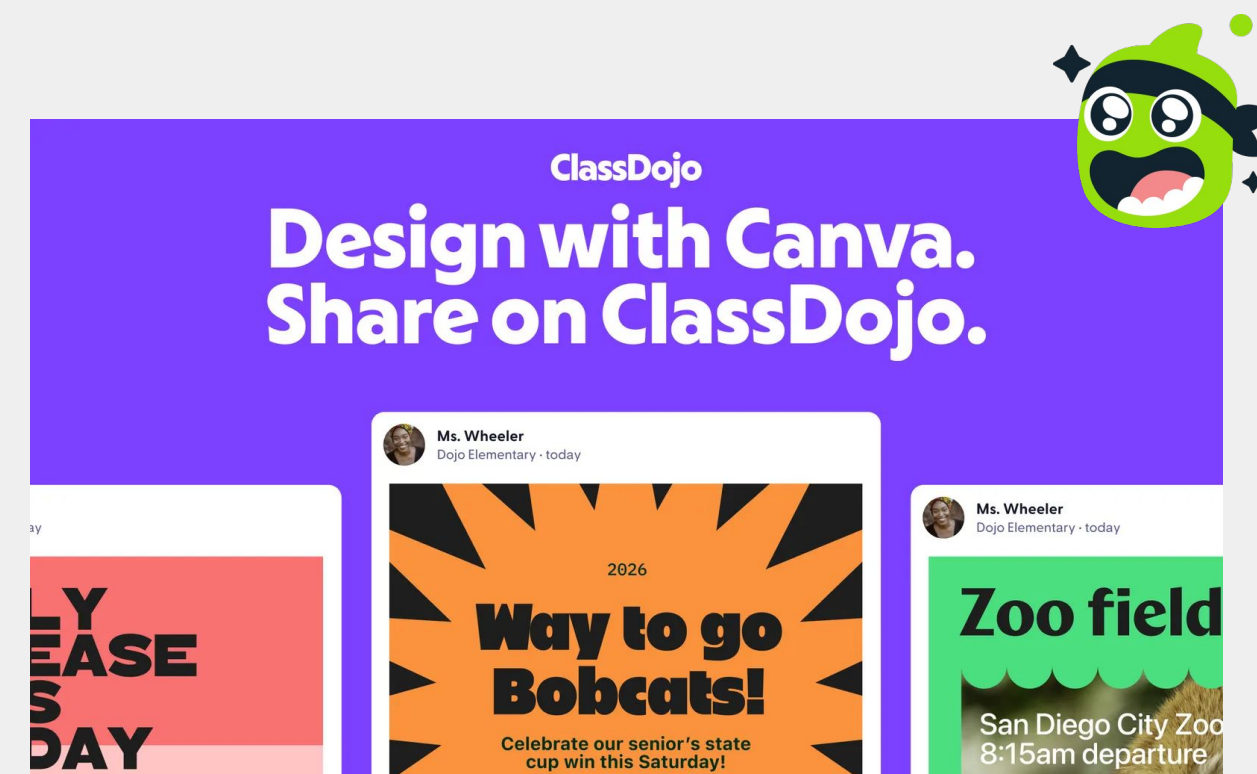
☒ Ms. M's Communication Arts Club

☐ Ms. Madlener | 3rd Grade | 26-27

☒ 26/27 Drama Club

2 classes

Post



Chats & Updates

Stay connected with families—no phone number required.

Send Private Messages

- With [automatic translations](#) in over 190 languages
- [Schedule messages](#) and reminders in advance
- Read receipts let you know when messages have been seen
- [Share files and photos](#) to support learning at home
- Keep a record of your communications and [download your message history](#)

Group Messages

- [Create group messages](#) with multiple parents or teachers
- Add/ remove members as needed
- Label groups to keep your inbox organized

Class Updates

- Reach all families at once with [Updates](#)—perfect for announcements and reminders
- Parents can't reply (ideal for one-way communication)
- Co-teachers can send announcements too!



Pro Tip - Balance is Best

Use [Quiet Hours](#) to set times you won't receive message notifications and mute weekend notifications. You can also disable your read statuses.

Plan Ahead with Calendar & Sign-Ups

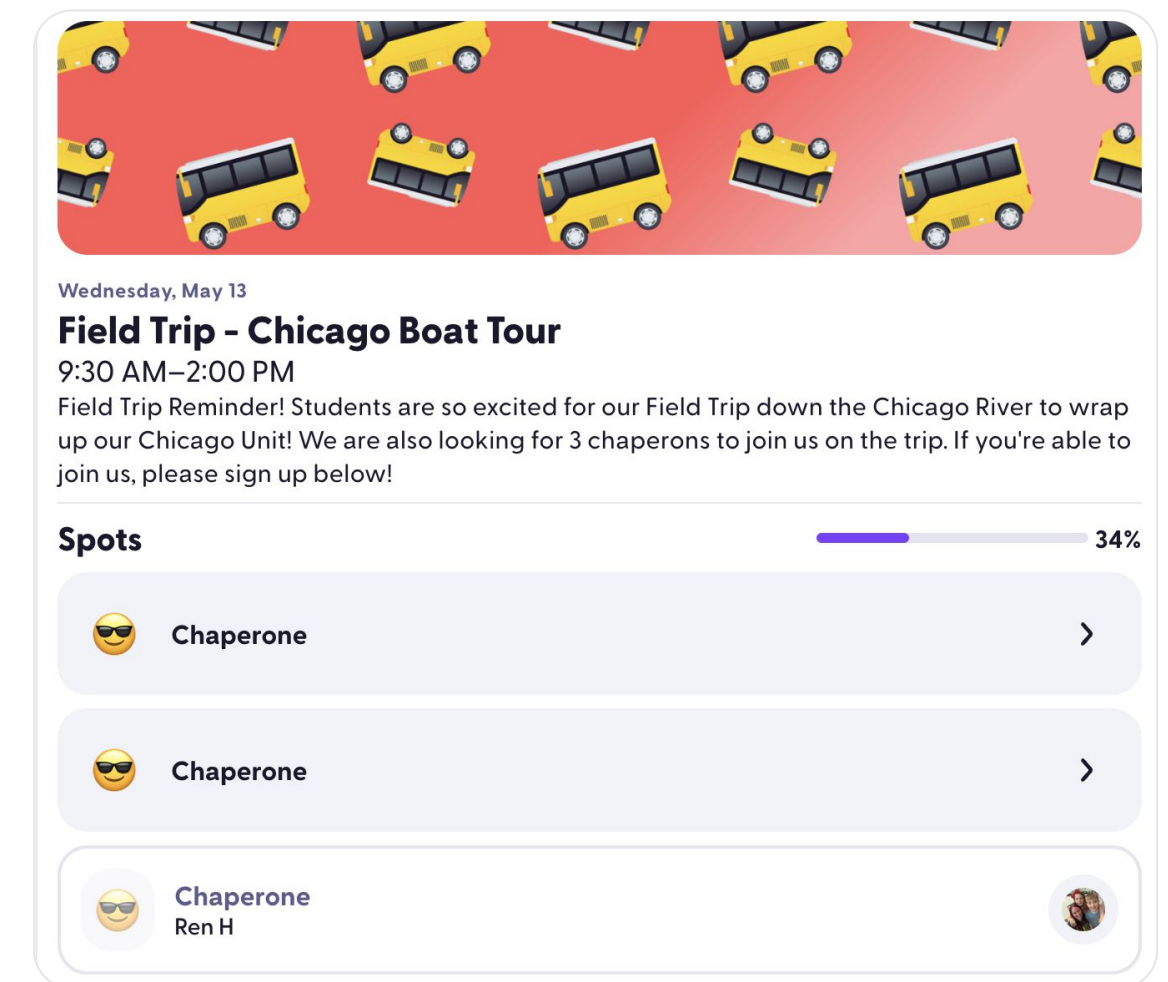
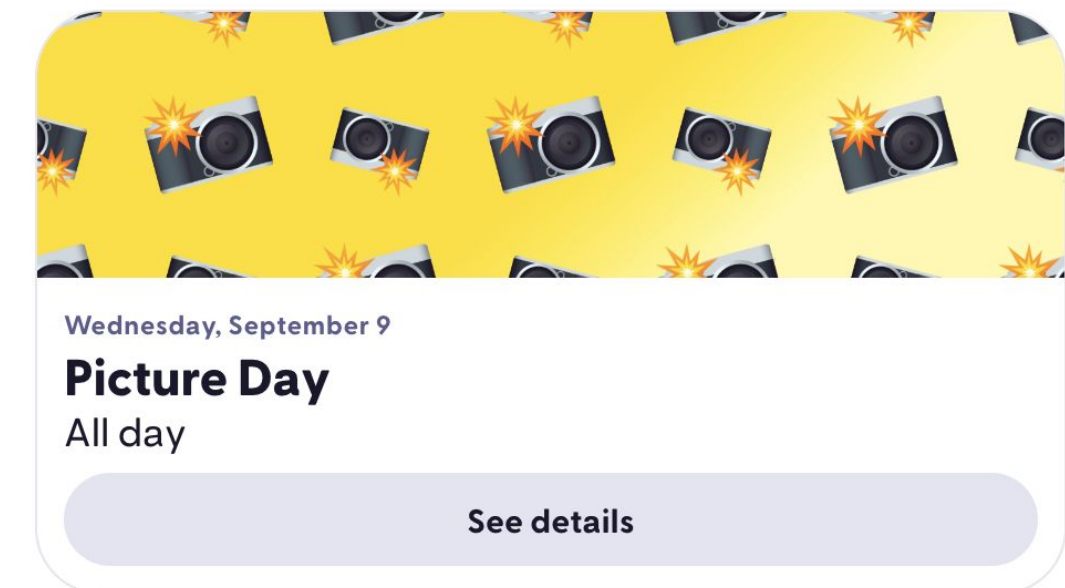
Never Miss A Moment with Class Calendar

- [Create events](#) for spirit days, celebrations, conferences, and more
- Send automatic reminders to families
- Share events to your Calendar and Class Story
- Add [sign-up slots](#) to your Events for donations, supplies, chaperones, and more!
- **NEW:** [Sync your ClassDojo events](#) directly to your Google or Apple calendars!



Pro Tip - Print your sign ups

Easily print sign-ups as a PDF for school records, to share with the front office staff, or just to help keep yourself organized!



Attendance

[Take daily attendance](#) right from your ClassDojo dashboard—fast, simple, and color-coded.



Present



Tardy



Absent



Left Early



Pro Tip - Need a Record?

You can [view and print](#) attendance reports anytime!

Ms. Madlener | 3rd Grade | 26-27

Classroom Class Story Chats Calendar Dojo Islands Invite families Options

Whole Class Camilla Chris David Frank Harmony Harper Heidi Kieran Mina Penny Peter Trevor Add students

Mark all present Mark all absent Cancel Save attendance

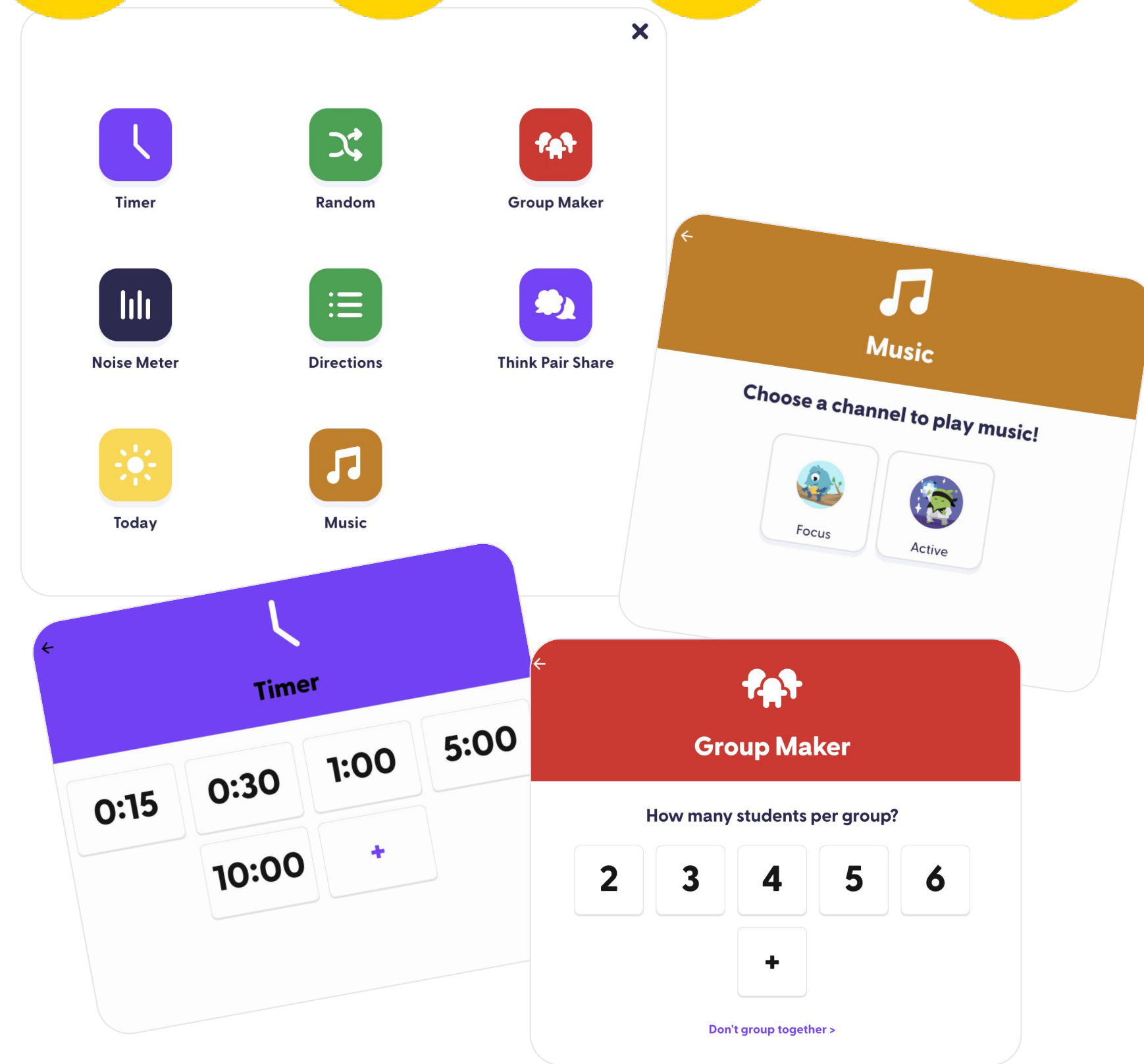
CONNECTIONS		Reports						
Parent accounts		Whole class						
Student accounts		Attendance for the week of April 26, 2026 - May 2, 2026						
ATTENDANCE		Apr 26, 2026 Sunday	Apr 27, 2026 Monday	Apr 28, 2026 Tuesday	Apr 29, 2026 Wednesday	Apr 30, 2026 Thursday	May 1, 2026 Friday	May 2, 2026 Saturday
POINTS		✓	✓	✓	✓	✓	✓	✓
Whole class		No attendance	Left early: Penny Peterson	Left early: Chris Jackson	Absent: Chris Jackson	Absent: Frank Barker Late: Chris Jackson	All present	No attendance
Camilla Marie		100%						
Chris Jackson		100%						
David Brown		100%						
Frank Barker		100%						
Harmony Peace		100%						
er Holloway		100%						

Teacher Toolkit

Your one-stop shop for [teacher tools](#) that keep your class running smoothly, all in one easy-to-access tab!

Go-to Tools Included:

- Timer
- Randomizer
- Group Maker
- Noise Meter
- Directions
- Think-Pair-Share
- Today
- Music



Big Ideas

Build SEL skills with Mojo, Katie, and [meaningful classroom conversations](#).

Engaging Video Series

Introduce students to empathy, growth mindset, and more alongside their favorite characters.

Discussion Guides & Follow-Ups

Support each lesson with ready-to-use guides and activities that make SEL stick.

Connect to Class Goals

Create and align custom skills as you teach each SEL topic to foster real-world application.



Portfolios

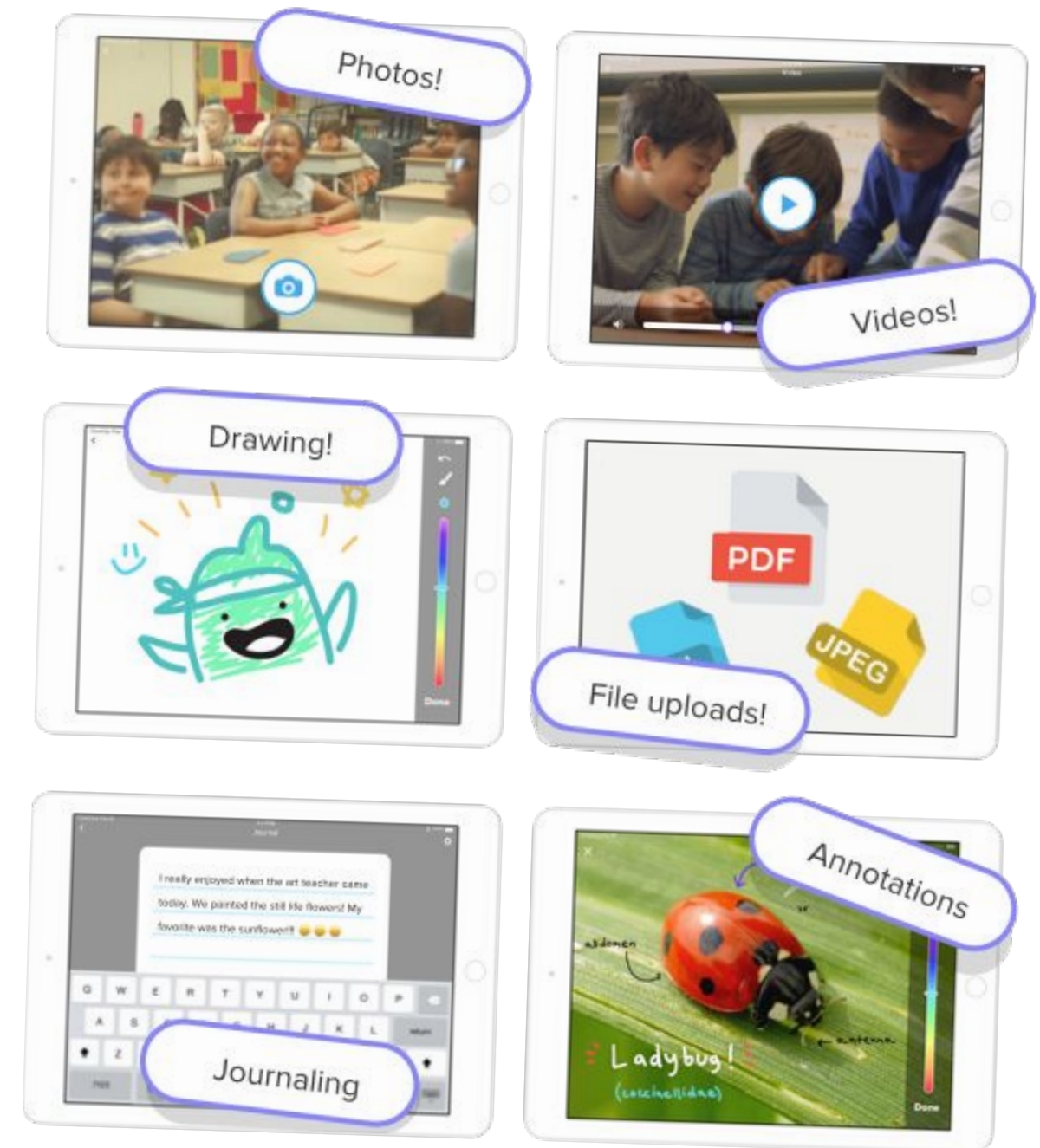
Empower students to reflect, create, and share—at school and at home.

- Students can [upload work](#) using photos, videos, journal entries, drawings, files—and explain their thinking with voice notes, captions, and annotations.
- Quick [access](#) with a QR code, class code, or Google login.
- Each student's portfolio follows them year to year—capturing progress over time.



Pro Tip - Compliment your teaching

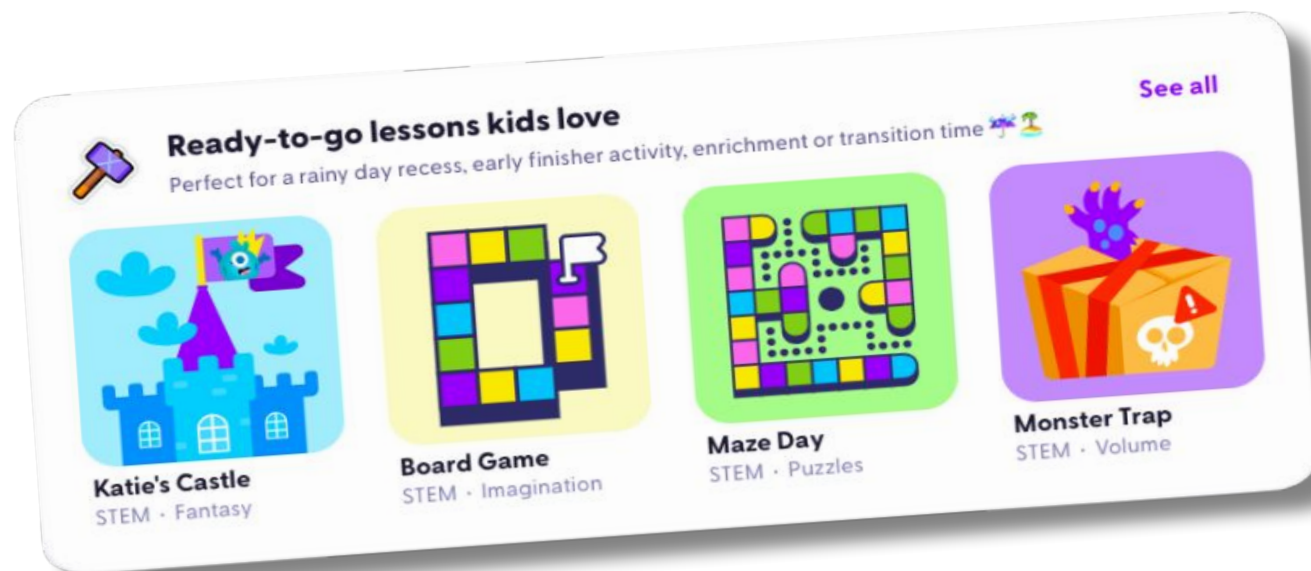
Portfolios are designed to complement—not replace—platforms like Google Classroom



Dojo Islands

Dojo Islands is a safe, virtual playground within ClassDojo where students explore, play, and collaborate.

- **Virtual Collaboration:** Work together in the "Build Zone" to create structures using blocks like brick and ice.
- **STEM and Problem Solving:** Engage in curated activities and challenges that promote critical thinking.
- No open chat, safe by design

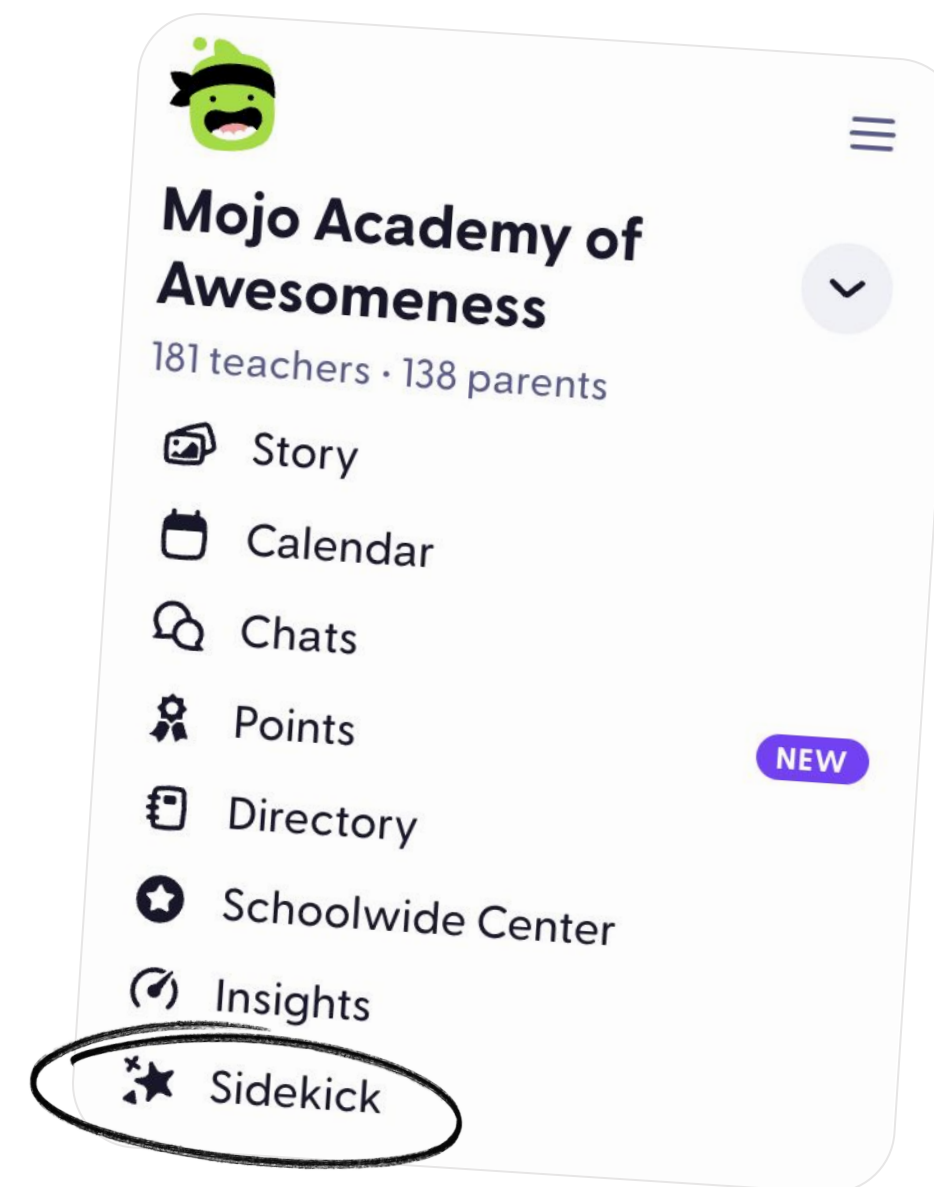


Sidekick

Your AI Assistant – right from your dashboard.

Use Sidekick to help you:

- Write a Class Story post
- Draft report card comments
- Write a message or respond to a message
- Create Behavior Intervention Plans
- Lesson Plans
- Create a quiz game



Kickoff to Success: Your Week 1 Game Plan

1

↑ Set up your ClassDojo classroom

- Create a class, add students, and invite families.
- Print out your individual parent invites and get them ready for back to school night

↓ Adjust your Account settings

- Upload a photo so you're easily recognizable to your parents and staff.
- Set your [Quiet hours](#)

2

3

↑ Adjust your Class Settings & Skills

- [Enable comments](#) on Class Story and choose who can comment.
- Adjust your classroom skills and choose which points you'd like families to see.

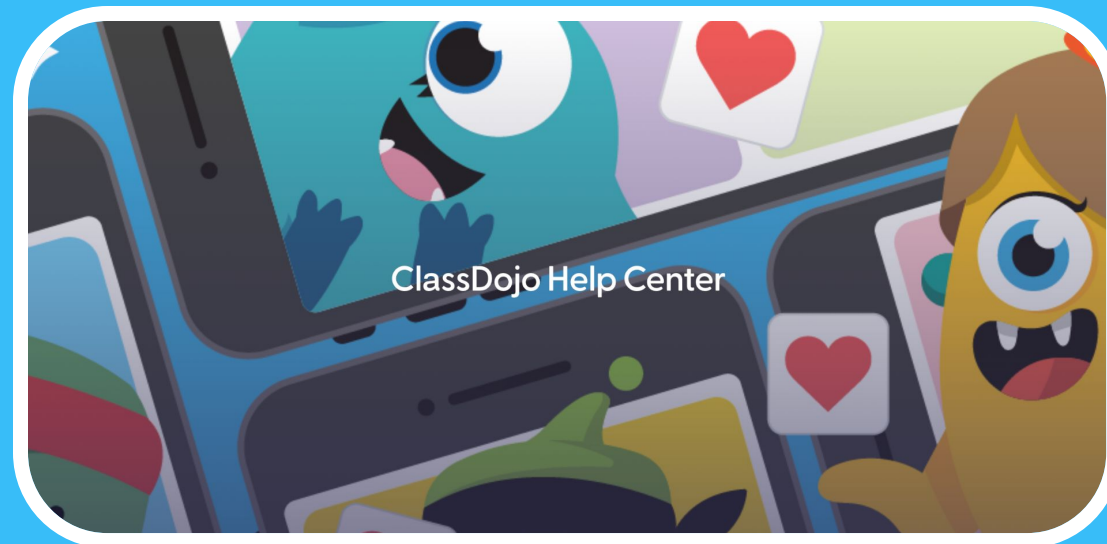
↓ Create your first Story post

- Give families a sneak peak of your classroom with a video or photo. Bonus: let Sidekick write the caption!

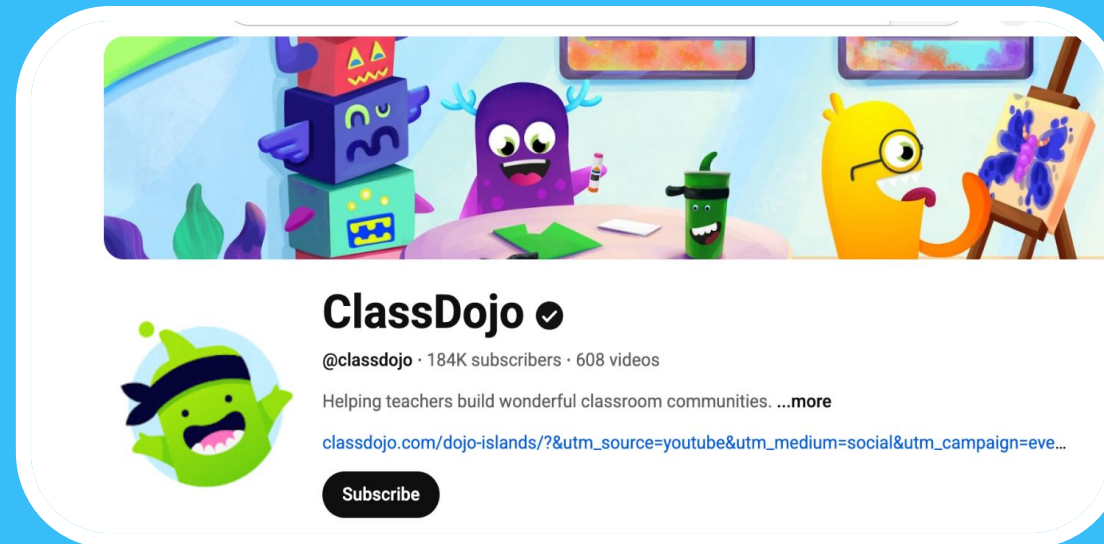
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Connect with us



Visit our [Help Center](#) for step-by-step articles for teachers, school leaders, parents, and students.



Subscribe to our [YouTube](#) channel for updated tutorials, walkthroughs, and on-demand webinars.



Join our [Facebook community](#). Ask questions, get support, and stay in the loop with new features, updates, and events.

ClassDojo